

2022 BIWEEKLY PAYROLL CALENDAR

* Deviates from the normal deadline

** BW = USA

BH = USA HealthCare Management LLC

BI = University of South Alabama Health Authority

Payroll ID** and Number	Period Covered	PA/Paperwork Due In HR or Payroll As Appropriate Before 4:00 PM ****(Tuesday)****	Kronos Timekeeping System Confirmation Before 1:00 PM	Employee Web Time Entry Completed by 10:00 am(a) Supervisor Approval Before 1:00 PM	Amended/(Manual*) Timesheets For Current Period Due In Payroll Before Noon	Check Date
BW/BH/BI 01	12/19/2021 - 01/01/2022	12/28/2021*	01/03/2022	01/03/2022	01/04/2022	01/07/2022
BW/BH/BI 02	01/02/2022 - 01/15/2022	01/11/2022	01/17/2022	01/17/2022	01/18/2022	01/21/2022
BW/BH/BI 03	01/16/2022 - 01/29/2022	01/25/2022	01/31/2022	01/31/2022	02/01/2022	02/04/2022
BW/BH/BI 04	01/30/2022 - 02/12/2022	02/08/2022	02/14/2022	02/14/2022	02/15/2022	02/18/2022
BW/BH/BI 05	02/13/2022 - 02/26/2022	02/22/2022	02/28/2022	02/28/2022	03/01/2022	03/04/2022
BW/BH/BI 06	02/27/2022 - 03/12/2022	03/08/2022	03/14/2022	03/14/2022	03/15/2022	03/18/2022
BW/BH/BI 07	03/13/2022 - 03/26/2022	03/22/2022	03/28/2022	03/28/2022	03/29/2022	04/01/2022
BW/BH/BI 08	03/27/2022 - 04/09/2022	04/05/2022	04/11/2022	04/11/2022	04/12/2022	04/15/2022
BW/BH/BI 09	04/10/2022 - 04/23/2022	04/19/2022	04/25/2022	04/25/2022	04/26/2022	04/29/2022
BW/BH/BI 10	04/24/2022 - 05/07/2022	05/02/2022	05/09/2022	05/09/2022	05/10/2022	05/13/2022
BW/BH/BI 11	05/08/2022 - 05/21/2022	05/17/2022	05/23/2022	05/23/2022	05/24/2022	05/27/2022
BW/BH/BI 12	05/22/2022 - 06/04/2022	05/31/2022	06/06/2022	06/06/2022	06/07/2022	06/10/2022
BW/BH/BI 13	06/05/2022 - 06/18/2022	06/14/2022	06/20/2022	06/20/2022	06/21/2022	06/24/2022
BW/BH/BI 14	06/19/2022 - 07/02/2022	06/28/2022	07/04/2022	07/04/2022	07/05/2022	07/08/2022
BW/BH/BI 15	07/03/2022 - 07/16/2022	07/12/2022	07/18/2022	07/18/2022	07/19/2022	07/22/2022
BW/BH/BI 16	07/17/2022 - 07/30/2022	07/26/2022	08/01/2022	08/01/2022	08/02/2022	08/05/2022
BW/BH/BI 17	07/31/2022 - 08/13/2022	08/09/2022	08/15/2022	08/15/2022	08/16/2022	08/19/2022
BW/BH/BI 18	08/14/2022 - 08/27/2022	08/23/2022	08/29/2022	08/29/2022	08/30/2022	09/02/2022
BW/BH/BI 19	08/28/2022 - 09/10/2022	09/06/2022	09/12/2022	09/12/2022	09/13/2022	09/16/2022
BW/BH/BI 20	09/11/2022 - 09/24/2022	09/20/2022	09/26/2022	09/26/2022	09/27/2022	09/30/2022
BW/BH/BI 21	09/25/2022 - 10/08/2022	10/04/2022	10/10/2022	10/10/2022	10/11/2022	10/14/2022
BW/BH/BI 22	10/09/2022 - 10/22/2022	10/18/2022	10/24/2022	10/24/2022	10/25/2022	10/28/2022
BW/BH/BI 23	10/23/2022 - 11/05/2022	10/31/2022*	11/06/2022*	11/06/2022*	11/07/2022*	11/10/2022*
BW/BH/BI 24	11/06/2022 - 11/19/2022	11/14/2022*	11/20/2022*	11/20/2022*	11/21/2022*	11/25/2022
BW/BH/BI 25	11/20/2022 - 12/03/2022	11/29/2022	12/05/2022	12/05/2022	12/06/2022	12/09/2022
BW/BH/BI 26	12/04/2022 - 12/17/2022	12/13/2022	12/19/2022	12/19/2022	12/20/2022	12/23/2022

Dates may be subject to change due to unforeseen circumstances

(a) Note - Departmental deadlines may be earlier than payroll deadlines, please always verify with your supervisor.

Revised 12/02/2020